

Information Technology Advisory Board

APRIL 22, 1998
MEETING MINUTES

ATTENDEES:

Betty Rottmann, Chairman	Sam Foursha	Rick Moore	Bruce Vieweg
Joyce Backes	Dr. Franz	Rex Peterson	Mike Wankum
Rick Beckwith	Jan Grecian	Mary Plassmeyer	Debbie Wells
Matt Blotevogel	Russell Helm	Jim Roggero	Tony Wening
John Bluma	Gina Hodge	Jim Schutt	Gerry Wethington
Karen Boeger	Wayne Jones	Larry Seneker	Chris Wilkerson
Tom Boyer	Carol Knight	Al Sommerer	Rise' Williamson
Fred Evermon	Don Lloyd	Tom Stokes	Mary Willingham

OPENING REMARKS

Betty Rottmann, Chairman, called the ITAB meeting to order at 8:30 a.m. on April 22, 1998 in the Interpretive Center of the Secretary of State's Office. She announced a revision to the agenda in order to let Dr. Franz from CMSU speak so he could leave earlier.

APPROVAL OF MINUTES

1. Approval of the March 25, 1998, Information Technology Advisory Board Meeting Minutes.

Betty asked for additions, deletions or corrections to the March 25, 1998 ITAB meeting minutes. Motion was made to approve the minutes by Joyce Backes and seconded by Gina Hodge. Minutes were approved.

ACTION REQUIRED: None

GENERAL BUSINESS

1. CIO Update (Mike Benzen)

Mike was unable to attend this meeting.

ACTION REQUIRED: None

2. Personnel Committee (Joyce Backes, Dr. Franz)

Joyce Backes introduced Dr. Franz from CMSU. Dr. Franz discussed the progress of the students in the Fast Track program at Social Services. He told the group that this class has been very successful. He stated this class was motivated and handled the stress of learning at a rapid rate. The class was basically two weeks on and one week off to meet with groups. Students were Introduced to COBOL in first two weeks and make sure they have aptitude to handle language with a logic. Dr. Franz stated these students have completed what would be two semesters of COBOL at CMSU. Class was a total of 17 students with one dropping. Ten students were from Social Services. Jan Grecian mentioned the Berger aptitude test used as one selection tool to choose the students. This test is available to use as a criteria for selecting students. Contact Jan to purchase the test. The cost is \$50 and you do not need a certified person to administer the test.

Betty Rottmann mentioned the recruiting day in Jefferson City and the fact she has received several resumes from people wanting to change careers. They would like to take the test and make it into an information technology career. If anyone is going to sponsor another Fast Track group there are people out there wanting to participate.

Joyce mentioned that her students were well established persons in her department. A lot had degrees in other areas and saw this as an opportunity to change careers and fit into the classifications they have set up. Chris asked how long the program lasted. Dr. Franz stated a total of 12 weeks with the breaks. Joyce will keep ITAB informed about the progress of the students involved in the class.

Classification Committee headed by Larry Bonnot is still working toward deadline of getting all of the CIT classifications outlined by the end of this fiscal year. Personnel Committee will have a meeting as soon as they tell her the classifications are ready. Wants committee to review the classifications and come to ITAB as a united group.

Career Fair still going on and if you have a need for interns call Jim Simmons at Social Services. Information Technology Coalition has a Career Fair planned for May 6 at Shikles auditorium. Will be ads in the paper and public service announcement on local television (Channel 13). Jefferson City Chamber of Commerce is also having a career fair in which the coalition will be participating. Lincoln has been working on a web site for the coalition. Had a preview of it this week and hope to finish that shortly.

Matt Blotvogel spoke about the research he has done on enrollment in information technology courses. He found students in that field have declined slightly over last year, at least locally. Demand for jobs is skyrocketing and down the road it will hurt the State.

Coalition sponsoring Boy Scout post about computers. Columbia College making computer lab available for this program. Larry Seneker is involved in this program.

Information Technology Institute on CMSU campus June 7-12. Betty and Michael Mills from Columbia College visited lake area schools to give out information. Gave information on Camdenton High School about what they are doing with technology. Had work stations surrounding room and at each had a different type of technology. They had auto/cad, automotive technology, electrical, plumbing, propulsion testing all involved in technology. Students have to solve problems in each area and when finished they have an idea about how technology works. Business computer lab was in another area. It was very impressive. Instructor is from CMSU.

Coalition has been written up in Oracle magazine.

3. SAM II Update (Jim Schutt)

Jim Schutt stated the project is moving along and the work plan is on the Web page. He mentioned there are discussions about changing state payroll to bi-monthly or every two weeks. Steering Committee met yesterday on policy issues. One of which is the pay approach. Recommending leaving it alone for now and later going to a bi-weekly lag payroll. State is currently on anticipatory payroll. Discussions will continue.

ACTION REQUIRED: None - informational.

4. ARCHITECTURAL STANDARDS (Chris Wilkerson)

Chris stated the committee has met and are trying to get a handle on what architectural standards are and to help them do that they have called on vendors to come in and discuss the subject. OIT has helped the committee get vendors. Chris stated they are in the education phase at this point.

Larry Seneker stated first group was IBM and the next group will be META group. He stated that North Carolina had used META group and had good results. Kentucky and Arizona have established standards. META Group will hold a meeting with the committee the middle of May.

ACTION REQUIRED: Will have additional information after the above meeting.

5. Year 2000 (Dave Schroeder)

Dave was unable to attend. Copies of the Year 2000 update was passed out to the group.

ACTION REQUIRED: None - informational.

6. Data Center Consolidation (Gerry Wethington)

Gerry stated consolidation is still progressing. One of the things they are working on is talking about how Highway Patrol and Department of Labor will migrate to OS/390 to the appropriate levels of OS/390 and there is a debate being carried out as to how whether that migration occurs in multiple or migrate them all within a single logical partition. Will come down to an issue of what resources are available to do what and also looking at it from a consistency perspective. Meetings are occurring this week to work through some issues. Gerry mentioned trip planned to an IBM facility in New York June 22-24 to look at parallel sysplex. Also, an issue needs to be resolved is the remaining outstanding costs associated with data center consolidation costs. A Data Center Steering Committee meeting will be meeting in the near future.

ACTION REQUIRED: None - informational.

7. Prime Vendor (Larry Seneker)

Larry mentioned you need to be careful how you order software off of the Prime Vendor contract. Make sure you order the software under the volume license agreement and not the shrink wrap price. The shrink wrap individual price is a lot higher.

ACTION REQUIRED: None - Informational.

8. Project Management (Betty Rottmann/Tom Stokes)

Tom Stokes stated the Committee met last week with META about Project Management training. They will have another meeting May 6 with a representative of the Project Management Institute. They will answer questions on why we need the certification program and what it will add to our program. Tom spoke with staff from the State Information Technology and they offer a two day work shop in risk management. He is in the process of setting up a workshop with them so we can start to develop a risk assessment process for the State of Missouri. Hope to have risk Assessment model established sometime by the end of May.

ACTION REQUIRED: None - informational.

9. Internet/MOREnet (Tony Wening)

Change over time has been scheduled. Distance learning working on MOREnet. There are 200 students involved in CISCO Academy. MOREnet will be moving May 6-17 to a new building off Highway 63 at Nifong Road. There will be no training from June 10 to mid July.

ACTION REQUIRED: None

10. Information Technology Education Advisory Committee (ITEAC)

Jim Roggero was unable to attend. Jan Grecian gave an update. She stated the Committee had looked at computer based training at the last meeting.

Chris Wilkerson, Jim Schutt, and Rex Peterson met to look at the proposal submitted by ITEAC and came up with several recommendations. The group decided to allow those agencies that wanted to participate to do so at their cost. Most of the ITAB group wanted the ability to participate in classes as needed on a pay as you attend basis. Bruce Vieweg will chair a committee to look at how many agencies actually will contribute to the training center. They will meet and get back to ITAB.

ACTION REQUIRED: Bruce will hold a meeting and get back to ITAB after that meeting.

11. Internet Support and Services Update (Debbie Wells)

Debbie stated they will retain the www prefix. Will be repeating March training to the agencies before the migration some time in June.

ACTION REQUIRED: None - informational.

12. Statewide Purchasing Update (Larry Seneker and Dave Schroeder)

No new information to report.

ACTION REQUIRED: None - informational.

13. Network Consolidation Study (Mike Benzen)

Mike was unable to attend.

ACTION REQUIRED: None - informational.

REVIEW OF ACTION ITEMS

Nothing to report.

OTHER DISCUSSION:

Nothing to report.

NEXT MEETING

Next meeting is **Wednesday, May 27, 1998** at the Secretary of State's Interpretive Center.

Betty Rottmann

Chairman